



08 April 2019

Dear Parents,

Your child's Term 1 Report is enclosed. The descriptive comment from your child's teachers are focussed on the Australian Curriculum Standards of Achievement taught throughout Term 1 or personalised goals negotiated with your child. The grade reflects their achievement against the outcomes or goals. Please refer to the report cover sheet for more information.

To enable you to receive personalised comments about your child's progress, Parent/Teacher Interviews have been organised as usual. These will be conducted on **Monday 13 May from 2:50pm until 7:00pm** (Term 2 Week 3) for all students.

Please refer to the instructions on the reverse on how to make an online booking. If you do not have access to the internet, please phone or call into the school during the first week of term 2 and our Student Services staff will be happy to assist you with making appointments.

Interviews are strictly 10 minutes and spaces are limited. If you require more time, please contact the teachers to make alternative arrangements.

Parents of students enrolled in YES Centre programs can book an interview with Karen Wallace and the other YES teachers using the same online process.

Mrs Chris Warren, Ms Barbara Gillis and Miss Alicia Gillespie are our schools Aboriginal Education Teachers. If you wish to discuss your child's Individual Learning Plans (ILP) or One Child One Plan (OCOP) and what support the school can offer, please book a time under *Aboriginal Education Support* with one of these teachers.

Some of the teachers will be based in our new Visual Art and STEM buildings. This will be a great opportunity for parents to inspect these exciting new facilities. The booking page will tell you the rooms that teachers will be in and a map with the specific location of these rooms will be handed out when you arrive on the day.

We encourage all parents to take the time to meet with their child's teachers. We also recommend students attend the interviews with their parents.

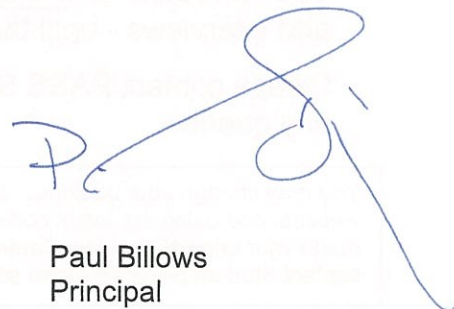
If you are unable to attend but still wish to speak with teachers, please contact Student Services on 8647 3300 (option 1). Your child's teacher (s) will then contact you to arrange either a phone interview or a face to face discussion at another time.

We look forward to meeting with you on Monday 13 May.

Yours sincerely



Simon Owens
Deputy Principal



Paul Billows
Principal



Parent/Teacher Interviews



Parent Booking Guide

Go to www.schoolinterviews.com.au and follow these simple instructions.

To make a booking, please enter the event code:

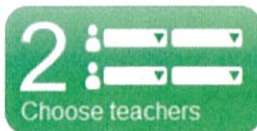
On the Home Screen, click on "make a booking"
Then on the next screen enter the code 5ff6a (no spaces) and press "Go"



Enter your details

email address, parent/caregivers name, number of students being booked for and their name (s) then press the green go button

(You may be sent an email with a token code number to enter to verify your email address. If so please check your email to collect this code. This email may be sent to your junk or clutter folder instead of your inbox depending on your internet/email providers settings).



Select the subject/teachers

You can book up to 10 teachers per student. Click on the down arrow to select a teacher. Then click + Add another Teacher for a new line to appear.

If your child has a teacher for more than one subject, then you can choose just one of the subjects to book an appointment against, unless you or the teacher requires a longer timeslot.

Please note:- the subjects are stored alphabetically as they appear on the students report, eg Science can be found under S but Marine Science is under M and Modified Science is also under M etc.

-All of the YES teachers are listed under YES instead of the subject or program names

-Mrs Warren, Ms Gillis and Miss Gillespie are available to discuss support strategies and ILP/OCOPs for Aboriginal students, to speak to any of them book an appointment under *Aboriginal Education Support*



Tick the available appointment times on the Monday that suit your family best

THEN PRESS THE GREEN GO



On the next screen it lists your appointment times and options to update or change the details.

When you click **Finished**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately –

Check your junk mail and clutter folder AND make sure you have spelled your email address correctly

Print the timetable out and bring this print out with you to the interviews

You can return to www.schoolinterviews.com.au at any time, and change, cancel or add interviews - until the bookings close on Monday 13th May at 12:30pm

Please contact PASS Student Services after the holidays on 8647 3300 if you have any queries.

You may change your bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code 5ff6a. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date and time, should contact Student Services at the school on: 8647 3300 (option 1)