



## BYOD TERMS OF USE AGREEMENT

### BRING YOUR OWN DEVICE

#### Rationale

Completion of this form enables students to use personal electrical devices or equipment at the school. This agreement outlines the responsibility of the student as well as the accessibility to be provided by the school. The purpose of this agreement is to ensure the integrity of the school network while maintaining equity of access to resources for students choosing this option.

#### Office 365

Office 365 is available to students for free. Office 365 includes Microsoft Word, Excel, PowerPoint and OneNote. Please refer to our website under BYOD for more information and download instructions or contact the school.

#### Student terms

I \_\_\_\_\_ accept the following conditions on my use of a personal device at Port Augusta Secondary School (PASS):

- I will abide by any and all conditions of the general school ICT policy with regards to this device.
- I understand PASS are not responsible for any hardware or operating system malfunctions.
- My device must be used at school every day and solely for educational purposes, failure to do so may result in the Tools for Technology – *Success for All* credit being cancelled.
- Approved anti-virus software must be installed and maintained with up-to-date virus definitions.
- My device should be fully charged at the start of the school day.
- I understand that my device must be electrically tested yearly before it is used on site. Electrical testing will be provided at the school through the Resource Technology Centre (RTC).
- I understand that the school does not provide insurance for accidental loss or damage to student owned devices. Claims may only be met under the department’s public liability insurance where the loss or damage is attributable to a negligent act or omission on the part of the school. I also understand that lockers are available and must be organised by the RTC.
- I understand that any violation of this agreement may result in reduced access to school ICT resources via this device.

Date: \_\_\_\_\_ Parent/Guardian signature: \_\_\_\_\_ Student signature: \_\_\_\_\_

**PLEASE COMPLETE:**

Computer Password: _____	
School Username: _____	School Password: _____
School Email Address: _____	Email Password: _____

**OFFICE USE ONLY – TECHNOLOGY TOOLS**

**OFFICE USE ONLY – ELECTRICAL TESTING**

Brand: _____ Model: _____	Date: _____ Signature: _____
RAM: _____ Hard drive: _____	Date: _____ Signature: _____
Processor: _____ OS: _____	Date: _____ Signature: _____
Name: _____ MAC: _____	Date: _____ Signature: _____
Office 365 and Acrobat Reader Installed: YES / NO	Date: _____ Signature: _____
Meets Technology Tools: YES / NO	Date: _____ Signature: _____